



MATRUSRI ENGINEERING COLLEGE

(Sponsored by Matrusri Education Society, Estd.1980)
(Approved by AICTE & Affiliated to Osmania University)
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Email: matrusri.principal@gmail.com, www.matrusri.edu.in

IQAC

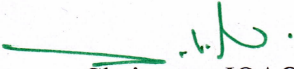
Academic year 2021-22

Dt: 23.07.2021

CIRCULAR

IQAC meeting is scheduled on 31.07.2021 at 2:00 P.M. in the online mode. All the HODs are requested to furnish the below mentioned data. The Agenda of the meeting is as follows

1. Review on online teaching methods during the pandemic situation.
2. Review on Summer Internship
3. Review on CRT Programs & placements
4. Review on Conduction on CIE on theory and Laboratory
5. Review on Virtual lab Performance
6. Review on Student mentoring system
7. Discussion on NDLI
8. Selection of faculty members and faculty promotions for all Departments.
9. Faculty publications & FDPs/workshops attended by the faculty.
10. MOUs signed with various organizations.
11. Any other item with the permission of chair.

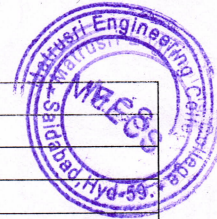

Chairman –IQAC
(Dr. D. Hanumantha Rao)

Copy to:

1. All committee members

1.	Dr. D.HanumanthaRao, Principal, MECS
2.	Dr. G. Manohar, HOD, CIV
3.	Dr.P.Vijayapal Reddy, HOD, CSE
4.	Dr.N.SrinivasRao, HOD, ECE
5.	Dr. G. Ravindranath, HOD, EEE
6.	Dr.M.V.Kishore, Associate Prof., Mech
7.	Mr. Ch. RajaniPrashanth, Asst. Prof., S&H & TPO
8.	Dr. K.P. SrinivasRao, Chairman, MES
9.	Dr. M. VenuGopal, Prof, CIV, Academic Coordinator
10.	Dr.T.Shekharam, HOD, S&H (Academic Coordinator)
11.	Mrs. M.Saritha, Asst. Prof, EEE
12.	Dr.Y.Aparna, Assoc. Prof, S&H
13.	Mr. Abhay Joshi, Secretary, Alumni Association
14.	P.M.ShafiurRahaman Khan, Deputy Manager-HR, Tata Projects Lmt.
15.	Dr.Sivaprasad, Project Director, RCI/DRDO
16.	P.K.Koushik Reddy, 1608-20-736-011
17.	Dr. M.SushanthBabu, Professor, ECE

2. File No.MECS/IQAC/02/2021-22



Date: 23.07.2021

To
Mr. P.M.ShafiurRahaman Khan,
Deputy Manager-HR,
Tata Projects Lmtd.

Respected Sir,

Sub: Request to attend Internal Quality Assurance cell (IQAC) meeting – Reg.

* * *

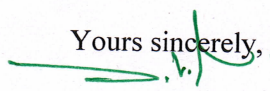
I am glad to inform you that, IQAC meeting is scheduled on 31.07.2021at 2:00 P.M in the online mode.The Agenda of the meeting is listed for your kind perusal. The Agenda notes will be tabled at the meeting. I request you to kindly make it convenient to attend the meeting and give your valuable advice for academic improvement of the college.

The Agenda of the meeting is as follows

1. Review on online teaching methods during the pandemic situation.
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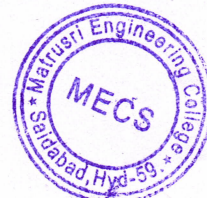
Thanking You,

Yours sincerely,


Dr. D.HanumanthaRao

(Principal &Chairman-IQAC)

Copy to:File No.MECS/IQAC/02/2021-22



Date:23.07.2021

To

Dr.Sivaprasad,
Project Director,
RCI/DRDO .

Respected Sir,

Sub: Request to attend Internal Quality Assurance cell (IQAC) meeting – Reg.

* * *

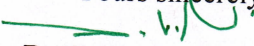
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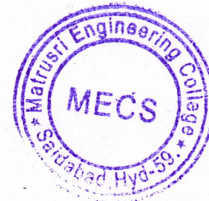
Thanking You,

Yours sincerely,


Dr. D.HanumanthaRao

(Principal&Chairman-IQAC)

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MATRUSRI ENGINEERING COLLEGE

SAIDABAD, HYDERABAD – 500059

MINUTES OF THE MEETING OF COLLEGE INTERNAL QUALITY ASSURANCE CELL (IQAC) HELD ON 31.07.2021

MEMBERS PRESENT:

S. No.	Name and Designation	Role in IQAC
1.	Dr. D.HanumanthaRao, Principal, MECS	Chairperson
2.	Dr. G. Manohar, HOD, CIV	Member
3.	Dr.P.Vijayapal Reddy, HOD, CSE	Member
4.	Dr.N.SrinivasRao, HOD, ECE	Member
5.	Dr. G. Ravindranath, HOD, EEE	Member
6.	Dr.M.V.Kishore, Associate Prof., Mech	Member
7.	Mr. Ch. RajaniPrashanth, Asst. Prof., S&H & TPO	Member
8.	Dr. K.P. SrinivasRao, Chairman, MES	Member
9.	Dr. M. VenuGopal, Prof, CIV, Academic Coordinator	Member
10.	Dr.T.Shekharam, HOD, S&H (Academic Coordinator)	Member
11.	Mrs. M.Saritha, Asst. Prof, EEE	Member
12.	Dr.Y.Aparna, Assoc. Prof, S&H	Member
13.	Mr. Abhay Joshi, Secretary, Alumni Association	
14.	P.M.ShafiurRahaman Khan, Deputy Manager-HR, Tata Projects Lmt.	Member
15.	Dr.Sivaprasad, Project Director, RCI/DRDO	Member
16.	P.K.Koushik Reddy, 1608-20-736-011	Member
17.	Dr. M.SushanthBabu, Professor, ECE	Member Secretary (Coordinator)

Chairman of IQAC, Dr. D.HanumanthaRao started the meeting with welcoming remarks. Dr. M.SushanthBabu, Professor, ECE. Member secretary of IQAC presented a brief note on agenda to be discussed.

The following discussions were taken:

The Following decisions were taken:

Item No.1: To appraise the previous minutes of IQAC

The members of IQAC approved the minutes of Internal Quality Assurance Cell (IQAC) meeting held on 05-03-2021

Item No.2: To appraise about online teaching methods during the pandemic situation

The members of IQAC apprised about online Teaching methods like Google classroom, video lectures, E Course contents and prepare the Power point presentation according to college formatte.

Item No. 3: To appraise about Summer Internship.

The IQAC is reviewed the status of summer internship undergone by Third year students and the committee further informed to motivate students to undergo internships Industries/Organizations collaborated with college

Item No. 4: To appraise on CRT Programs & placements.

The IQAC Chair suggested encouraging the students to make utilize Recourses provided in Reference Globe during pandemic situation

Item No. 5: To appraise the Virtual lab Performance

The IQAC committee suggested encouraging the students use virtual lab Resource to get practical Exposure

Item No.6: To appraise Student mentoring system

The IQAC committee informed to respective Head of the Departments to Counsel the students through online

Item No. 7: To appraise the NDLI

The IQAC committee informed to respective Head of the Departments to encourage the students to Register and access the NDLI (National Digital Library of India) Services through online

Item No. 8: To approve the selection of faculty members and faculty promotions for all Departments.

The chairman presented list of teaching & non-teaching staff recruited by the college selection committee during April–July 2021.

- Dr.Aravind Kumar, Asst Prof, CIVILDepartment
- Ms.KMrunalini, Asst Prof, S&H-PhysicsDepartment
- Ms. DivyaVani, Asst Prof, CIVIL Department
- Mr.K.Manohar, Asst Prof, ECE Department
- Ms.DSairani, Asst Prof, CSEDepartment
- Dr.N.SribalaAssoc Prof, ECE Department
- Mr.Rangarao , Foreman , MECH Department

The members noted the above faculty list.

Item No. 9: To appraise the members about the Faculty publications & FDPs/workshops attended by the faculty.

The members appreciated the following faculty for their valuable contributions & achievements towards their professional and institutional growth as well.

- Dr.D.HanumanthaRao and Dr.M.V.Kishore Filed a Patent from Mechanical Department. (26.02.2021, Published)
- Mr T Somasekhar and Mr S Sampath Kumar Filed a Patent from Mechanical Department. (14.04.2021, Published)
- Mrs.J.Samathafiled patent fromCSE Departmentpublished on 1/6/2021.
- Dr. PallaviKharefiled a patent fromESE Department(09.07.2021, published)
- Dr. M.Yuvarajufiled a patent fromS & H Department(28.04.2021, published)
- Dr.Y.Aparnafiled a patent from S & H Department(28.04.2021, published)

Item No. 10: To appraise the members about the professional society activities at the institution level

The IQAC committee suggested encouraging the students use the Pandemic situation Discount and avail the benefits

Item No. 11: To appraise the members about MOUs signed with various organizations.

The IQAC Committee appreciated having MOUs withMEPAC3 Engineering Pvt Ltd , Skill Shark Edu Tech , BSNL Hyderabad , study Euro etc., and appraised the activities organised under their head.

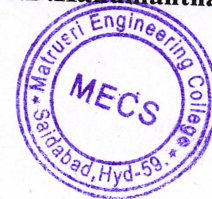
Item No. 12: Any other item with the permission of chair.

- The chairman further reviewed about the NAAC criteria wise status & suggested to speed up the process ad instructed all HoDs to be ready for the submission in the month of august.

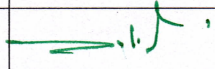
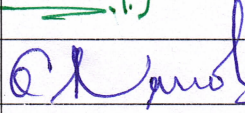
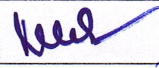
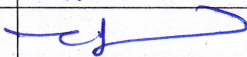

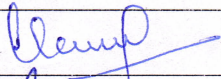
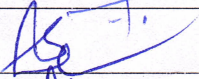

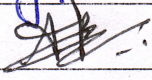
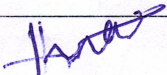
The meeting ended up with vote of thanks by IQAC coordinator Dr. M. SushanthBabu. Dr.D.HanumanthaRao, Principal & Chairman of IQAC thanked the members for their valuable suggestions and guidance in view of the development of institution


Chairman-IQAC

Dr.D.HanumanthaRao



MEMBERS PRESENT

S. No.	Name and Designation	Signature
1.	Dr. D.HanumanthaRao, Principal, MECS	
2.	Dr. G. Manohar, HOD, CIV	
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IQAC

ACTION TAKEN REPORT OF THE MEETING OF COLLEGE INTERNAL QUALITY ASSURANCE CELL (IQAC) HELD ON 31.07.21

S.NO	IQAC Committee Recommendations	Action Taken on Recommendations
1	Student Internships	The IQAC Committee Recommended to send students for Internships with MEPAC3 Engineering Pvt Ltd , Skill Shark Edu Tech , BSNL Hyderabad , study Euro etc., and appraised the activities organised under their head
2.	online teaching methods during the pandemic situation	The IQAC Committee Recommended to use online Teaching methods like Google classroom, video lectures, E Course contents and prepare the Power point presentation according to college format
3.	CRT Programs & placements	The IQAC Committee Recommended encouraging the students to make utilize Recourses provided in Reference Globe during pandemic situation
4.	To appraise the NDLI	The IQAC committee Recommended to Librian to encourage the students to Register and access the NDLI (National Digital Library of India) Services through online